

SIGN PERMIT APPLICATION 2014

CITY OF FRANKLIN

109 Third Ave So., Suite 110, Franklin, Tennessee 37064 / 615-794-7012 Fax 615-591-9066

Required Documentation:

- >Written consent of the property owner or property management is required. This can be in an email form.
- >Drawings of the sign that shows the sign's design, location and measurements are required.
- >Freestanding sign requires a site plan to demonstrate that the sign is not in the public right of way.

Applicant/Sign Company: _____

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Email: _____ Contact: _____

Electrical Contractor: _____

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Email: _____ Contact: _____

License Number: _____

Location of sign structure: ***Freestanding sign must be erected out of the public right of way.***

Business: _____

Address: _____ **Suite:** _____

City: _____ State: _____ Zip: _____ Phone: _____

EXPOSED OR VISIBLE NEON OR LED IS NOT ALLOWED

If any electrical work is involved a separate electrical permit application and a separate final electrical inspection for the sign is required. Call Building & Neighborhood Services for this inspection, 615-591-5603, please provide the electrical permit number and have the electrical permit posted at the site. A holder of a CE license can email, mail or fax in an application.

Zoning District: Nonresidential _____ Residential _____ Historic: _____ **Submit to Planning Dept.**

Are there any existing signs? _____

Attached Sign: Awning _____ Canopy _____ Wall _____ Other _____

>**Maximum one square foot of sign per one linear foot of wall that the sign is attached to or 25% of the awning or canopy face.**

Sign	Wall	Awning or Canopy Face	Illumination	
>Sign One	SF	LF	SF	<u>YES / NO</u>
>Sign Two	SF	LF	SF	<u>YES / NO</u>
>Sign Three	SF	LF	SF	<u>YES / NO</u>
>Sign Four	SF	LF	SF	<u>YES / NO</u>

Freestanding Sign: Development _____ Monument _____ Other _____

>Must give the appearance of being encompassed in masonry and can be combined with EIFS.

>**If illuminated, please check External**____ **or Internal**____

>Height of Sign Face or Sign Area: _____ feet. **Maximum height is 6 feet.**

>Height of Overall Sign: _____ feet. **Maximum height is 8 feet.**

>Square footage of Sign Face or Sign Area for Freestanding Sign: _____ square feet. **Max. 32 sq. ft per side.**

>Square footage of overall area of Freestanding Sign: _____ square feet. **Maximum 100 sq. ft.**

Construction Cost: *Material cost includes the sign, structure, support and electrical work.* \$ _____

Applicant's Signature: _____ **Date:** _____

BNS Official Approval: _____ **APPROVAL DATE:** _____

Sign Permit Number: _____ **Sign Processing Fee:** _____ **Electrical Fee (if applies):** \$27.00

APPLICATION IS NOT APPROVED UNLESS ALL APPLICABLE FEES HAVE BEEN PAID

The Sign Permit expires 180 day from the issue date if the sign is not installed.